



HIPAA Training 2014

Dear All,

The deadline for the HIPAA Compliance Training is vastly approaching. 100% completion is required. Directors and unit leaders please ensure all of your direct reports and staff have completed the training prior to August 31, 2014. HIPAA certification is often required for participation in certain projects and training needs to be completed to receive the certification.

Deadline: August 31, 2014

What is HIPAA? Health Insurance Portability and Accountability Act

Why it is important: It is the responsibility of every MSM employee to respect patient's rights by ensuring the privacy of patient information and **IT IS THE LAW.**

What should I expect from training?

- To understand the provisions of HIPAA and how it results in better compliance and fewer violations
- Awareness of HIPAA privacy and security rules and the safeguards that need to be followed
- Gain confidence in the process of transmitting medical information and build the professional image and reputation of MSM
- Learn about the types of HIPAA violations and how to avoid them

ACCESS INSTRUCTIONS

For your convenience, you will receive an enrollment email that will allow you to launch the HIPAA Compliance Course. If you do not receive this email please follow the access instructions below

- To access Cornerstone on Demand copy and paste the following link into your browser:
<https://msm.csod.com/Default.aspx>
- Your user ID is typically your first initial last name
- If you forgot your password, please click the 'forgot password' link and a new password will be sent to you
- Once in Cornerstone, click on 'Learning' then 'View Your Transcript'. Next, click 'Launch' next to the HIPAA Compliance Course 2014

If you have any content questions, please contact Francesqua Chapman at x6701.